

# ELEMENTARY SCHOOLS EXIBITION – 2015

## STALL BOOKING FORM

To,  
The Director  
**Fair Planners Private Limited**  
804, 8th Floor, Jagat Trade Centre, Dakbanglow  
Crossing, Patna-800001, Bihar (India)



Dear Sir

We have read the “terms and conditions” overleaf, accepted the same and wish to book the space(s) as under

### Booking Details

Place	Venue	Date	Stall Size	Rates (INR)
Patna	Hotel Chanakya	21 FEB - 22 FEB	6SqMts	Rs 65,000/- +Tax (12.36%)
Ranchi	Hotel Capitol Hill	28 FEB - 01MAR	6SqMts	Rs 65,000/- +Tax (12.36%)

Sub Total	
12.36% Service Tax	
Grand Total	

## Organisation/Institution Details

Name of Organisation / Institution / School


Contact Person

Name	
Position	
Exhibitor Name	
Tel/Fax	
E-mail	

## Fascia Name

Fascia Name: (Please use block letters) - If you have signed up the stall, please enter the School's name below, which will appear on the fascia of your Stall.


## Catalogue Listing (This is for inclusion in Elementary Schools Exhibition – 2015 Catalogue.)

Note:

- A free listing with a 150 words description of the exhibitor.

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**Exhibitor Badges**- Each exhibitor will be provided with up to 2 badges free of charge. Extra badges are available at 500/- each. All exhibitors must wear their badges to gain entry into the exhibition hall. Please provide us details of personnel that will be manning the stall. The badges will be prepared based on the information provided.

Details of Representatives

Name	Position	E-mail

**Payments Details**

Sub Total .....

Service Tax (12.36 %)

Grand Total.....

**Mode of Payment**

We enclosed our DD/ Cheque /RTGS

No.....Dated.....On.....Bank

For Rs .....in favour of Fair Planners Private Limited Payable at Patna towards advance payment.

Note-

- Please send this form duly filled, along with your payment details at your earliest.
- You can send a Fax of this form dully filled, for holding the bookings on Fax. No. +91-612-2216333or email [fairplanners@gmail.com](mailto:fairplanners@gmail.com).

Signature .....Stamp

Designation .....

# Term and Condition

This booking will be governed by the following terms and conditions. The terms and conditions stipulated here are not negotiable unless and until specifically agreed to in writing by FAIR PLANNERS PVT LTD. Exhibitors are requested to study the terms and conditions carefully before finalizing their participation.

## **Participation**

- **A** - Any local participant from India can send us their details to get the Brochure & Booking form along with complete details. You can email us at - [fairplanners@gmail.com](mailto:fairplanners@gmail.com)

## ➤ **B** - **Payment Details**

The payment can be transferred to:

HDFC BANK LTD.

KESHAV PALACE, SHOP NO.-4, BAILY ROAD, KHAJAPURA, RAJABAZAR

PATNA- 800014, BIHAR

RTGS /NEFT IFSC: HDFC0001649

Account Name: FAIR PLANNERS PVT LTD

**Account Number: 16492320000135**

## ➤ **C** - **Cancellations**

The following conditions apply to cancellations:

- C1 - 30 days prior to the event = 50% refund (50% cancellation charges).
- C2 - Less than 30 days prior to the event = No refund (100% cancellation charges).

## ➤ **D** - **Responsibility of Exhibitor**

- D1 - To stay in their stall at all times.
- D2 - To maintain the dignity and atmosphere of the Exhibition.
- D3 - The Organizers reserve the right to reject any participant and to take any necessary steps to stop any disturbance or nuisance during the Exhibition.
- D4 - The Organizers reserve the right in their absolute discretion to eject from the Exhibition any of the employees, agents or contractors of the participant who breach this provision.
- D5 - Participants should therefore abide by all rules and regulations listed in the Booking Form.
- D6 - No Exhibitors / Participants will be allowed to remove his stall from the Exhibition floor, prior to the official termination of the Exhibition.
- D7 - The Exhibitors / Participants cannot sublet the stall to third parties, transfer the stall, and utilize the stall other than the purpose for which they said stall has been contracted for.

## ➤ E - GENERAL CONDITIONS

- E1 -For purposes of this Booking / Order form the word “Organizer” will refer to FAIR PLANNERS PVT. LTD. having their office at 804, Jagat Trade Centre, Freser Road, Dakbanglow Crossing, Patna- 800001, Bihar, India and the word “Exhibitors / Participants” will refer to the Person and / or Company who has completed this booking / order form.
- E2 - All Exhibitors / Participants are required to comply with all the provisions of Service Tax & Sales Tax Act Regulations or any Tax and Levies as applicable by Govt. of India enforceable at the time of the Fair.
- E3 - Exhibitors / Participants are requested to note that all floor plans shown in the brochure are tentative and the Organizer reserves the right to amend the same. Further, the Organizer is not liable for any change in the venue / date arising from circumstances beyond their control.
- E4 - In case of the event being cancelled or suspended in whole or in part for causes not in the Organizer control, the Organizer do not accept any consequential liability in any such eventuality; Disputes are subject to Patna Courts Jurisdiction only.
- E5 - The Exhibitors / Participants are requested to bring their own Stabilizer/UPS/Spike Busters etc. for a stabilized supply of power to their equipments, since the Organizer cannot ensure stabilized power supply at all times.
- E6 - The rates do not include charges for extra lighting or decoration, demonstrators or sales personnel etc, which may be arranged on specific requests at extra cost to be paid in cash by the Exhibitors / Participants at the venue.
- E7 - Although arrangements for round the clock security will be made by the Organizer, the Exhibitors / Participants will be solely responsible for the safety of their goods.
- E8 - Exhibitors / Participants will be fully responsible for any damage done to the premises, furniture and fixtures provided to them, and the decision of the Organizer in this respect will be final.
- E9 - Allotment of booth location will be generally on a first-come-first served basis. The Organizer reserve the right to allot stall locations as per categorization and their decision in this regard shall be final.
- E10 - The Exhibitors / Participants cannot sublet the booth to third parties, transfer the booth, and utilize the booth other than the purpose for which the said booth has been contracted for. Rights of an Exhibitor / Participant shall not be assignable to any other firm or person and no Exhibitor /Participant may assign his space, or sublet the whole or any part of the space contracted for.
- E11 - Under no circumstances will money be refunded by the Organizer in case of cancellations on part of the Exhibitors / Participant who have booked the stall.
- E12 - The Organizer reserve the right to cancel the stall booking / order any time before or during the event, by refunding the money received, at their sole discretion and without assigning any reason. In case the booth is cancelled due to the misbehaviour of the Exhibitor / Participant the money shall not be refunded to the Exhibitor / Participant.
- E13 - The Organizer may cancel, suspend or alter dates of the exhibition owing to circumstances beyond their control. In case of change in dates, venue, duration and timing of Elementary Schools Exhibition -2015 the contractual obligation between the Exhibitors / Participants and the Organizer remain unaffected. In case of cancellation of the exhibition the stall rental will be refunded to the Exhibitors / Participants after deducting the proportionate costs already incurred by the Organizer, however the Organizer will not be responsible for any loss whatsoever incurred by the Exhibitors / Participants.

- E14 - In case the Exhibitors / Participants does not take possession of the stall by 10 A.M. on the opening day the Organizer reserve the right to allot the stall to others without refunding the participation charges already paid.
- E15 - Stall booking / order form will be deemed completed only after the Organizer has accepted the booking.
- E16 - The execution of the booking / order form and its receipt by Organizer is deemed conclusive evidence of the Exhibitors / Participants agreement to pay the full fees due from that moment. The booking / order form is non-cancellable by the Exhibitors / Participants.
- E17 - No Exhibitor / Participants shall be permitted to exhibit unless he has paid prior to the exhibition all of the fees agreed to on the previous page.
- E18 - Exhibitors / Participants are expected to comply with any building regulations and all Government rules and regulations.
- E19 - Stall should not obstruct the view of adjoining stalls nor be operated in any manner objectionable to other Exhibitors / Participants. All lighting within the stall must be arranged and operated and should not be distracting to adjacent stalls. Phonographs, radios or other sound devices operated in a manner objectionable to Organizers or Other Exhibitors / Participants shall be prohibited.
- E20 - No Exhibitors / Participants will be allowed to remove his stall from the Exhibition floor, prior to the official termination of the Exhibition, and the Exhibitors / Participants shall have an authorized representative present at the Exhibition throughout all exhibit periods and during the installation and dismantling of his stall.
- E21 -Stands must be properly manned and exhibits displayed during all the time the Exhibition is open to visitors. No exhibits may be removed before the end of the Exhibition without the written permission of the Organizers, which will only be given in exceptional circumstances. All exhibits and stand fitting materials must be removed from the Exhibition Building within the period stipulated by the Organizers. The Exhibitor shall indemnify the Organizers any loss by reason of delay or damage to the Exhibition Building.
- E22 -Breach of Contract and Withdrawal by the Exhibitor-Without prejudice to the right and remedies of the Organizers in respect of any breach of the contract on the part of the Exhibitor the Organizers may at their discretion allow the Exhibitor to withdraw from the Exhibition subject to following conditions.
  - E22.a -The Exhibitor must give written notice to the Organizers that he desires to withdraw and if the Organizers allow such withdrawal they will notify the Exhibitor of their decision in writing.
  - E22.b -Any such notification by the Organizers to the Exhibitor will constitute a cancellation of the Contract subject to the payment by the Exhibitor to the organizers of a consideration for release from the contract.
  - E22.c -The amount of such payment will be specified in the Organizers notification to the Exhibitor and will be that proportion of the space rental payable under the Contract specified in the second column below which appears beside the date in the first column below upon which the Organizers receives the notification from the Exhibitor.

**Fair Planners Private Limited**

804, 8<sup>th</sup> Floor,Jagat Trade Centre, DukBanglow Crossing, Patna- 800001, Bihar

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